

Delegated Cabinet Member Decision (Contract Award 150,000) Report

Decision Maker and Portfolio area: Helen Lockwood, Deputy Chief Executive - People and Place

Date of Decision: 02.07.2019

Subject: Communication, speech and language local campaign

Report Author: Paula Healey

Ward(s) Affected: Is Ward Member consultation required? No

Reason for the decision:

Permission to receive a DFE grant of 150K to deliver a local communication campaign for improving communication, speech and language was granted through a delegated decision paper on the 15 February 2019.

Invitation to Tender (ITT) was issued on the Due North Portal "The Chest" with a return date of the 13 May 2019. ITT submissions were received from 4 organisations:

- ICAN
- LINGO
- National Literacy Trust
- Enterprising Habits CIC

A comprehensive selection process was undertaken by an evaluation panel and a scoring moderation meeting was held on the 21 June 2019. The outcome of this process was that ICAN received the highest scores.

Therefore, permission is being sought to approve the decision to award the contract to ICAN.

Summary:

This report seeks approval to award a contract to ICAN to deliver a local communication campaign for improving communication, speech and language across all key phases.

What are the alternative option(s) to be considered? Please give the reason(s) for recommendation(s):

Option 1: Approval the contract award to ICAN

This option poses limited risk to the Council as a formal ITT process has been undertaken and quality of the submission agreed by the evaluation panel. Any risks to delivery and implementation of the programme have been identified and mitigation put in place. Emerging risks will be managed through formal contract monitoring processes.

Option 2: Not to award the contract to any organisation

This could pose a risk to the reputation of the Council with the DFE, as not awarding the contract will lead to a loss of funds aimed at improving communication, speech and language outcomes for children and young people in the early years primary and secondary phases.

A local campaign could not be funded through existing Council funds. Not awarding the contract would result in families, professionals, communities and children and young people not being able to access information and guidance on supporting communication, speech and language.

Recommendation(s):

To approve Option 1 to award the contract to ICAN.

Implications:

What are the financial implications?

The tender process has taken place and the recommendation is to approve Option 1 and award the contract to ICAN at a cost of £138,496.
(Vicky Hayes 26.6.19)

What are the *procurement* implications? A procurement process was undertaken in accordance with the Council's Contract Procedure Rules and the Public Contract Regulations 2015. The route to market taken was an Open procedure exercise via the Chest Portal.

The Tender was out on the Chest Portal advertised for 28 days. Total of Four submissions were received from Enterprising Habits CIC, I CAN, LINGO and National Literacy Trust. The Tender was evaluated against set of criteria thresholds.

Based on the outcome of the Evaluation process, Strategic Sourcing recommends that the award of the contract to I CAN having demonstrated that their organisations have submitted the most economically advantageous tender, which demonstrated the capability and quality elements within their bid. The Tender price submitted falls within the financial envelope. (Mohammad Sharif) Strategic sourcing 27/06/2019.

What are the *legal* implications?

The Council has followed its own Contract Procedure Rules to tender the opportunity and selected the most economically advantageous tender. (Elizabeth Cunningham Doyle)

What are the *Human Resources* implications?

None

***Equality and Diversity Impact Assessment* attached or not required because (please give reason)**

None

What are the *property* implications

None

Risks:

Risk

Mitigation

Commissioning ICAN and ensuring staff are in place may impact on delivery timescales

Once approval has been agreed swift action will be taken to engage ICAN to begin scoping and planning for implementation.

<p>Commissioning does not represent value for money or have the desired impact on CSL outcomes.</p>	<p>We will utilise a robust commissioning methodology and will specify output and outcomes desired for the contract. We will work with procurement, finance and legal services to develop robust monitoring and evaluation arrangements.</p>
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Co-operative agenda

As a Co-operative Council, Oldham is committed to delivering high quality outcomes for Oldham's children and young people.

The receipt of grant funding will ensure that Oldham's commitment to giving all children and young people the best start in life can be met, supporting essential language development skills in young people across the borough.

(Jonathan Downs; Strategy, Partnerships and Policy)

<p>Has the relevant Legal Officer confirmed that the recommendations within this report are lawful and comply with the Council's Constitution?</p>	<p>Yes</p>
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<p>Has the relevant Finance Officer confirmed that any expenditure referred to within this report is consistent with the Council's budget?</p>	<p>Yes</p>
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<p>Are any of the recommendations within this report contrary to the Policy Framework of the Council?</p>	<p>No</p>
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Reason(s) for exemption from publication:

List of Background Papers under Section 100D of the Local Government Act 1972:

Title	Available from

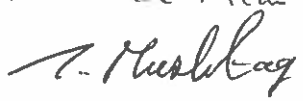
Report Author Sign-off:	
	Paula Healey
Date:	2-7-19

Please list any appendices:-

Appendix number or letter	Description

In consultation with

(Relevant Executive Director/Director  Date: 2-7-19)

(Cabinet Member for Education and Skills)
 03/07/2019

